



Draft Agenda

Meeting of the Implementing Agencies and the Executing Agencies

September 19, 2016, Kingston, Jamaica

- 1) Welcome and Opening Remarks UNEP/CAR-RCU (*TBD/C. Corbin*)
- 2) Brief remarks from GEF IWEco Project Coordinator
- 3) Brief presentations by the IAs & EAs on their respective roles in project
- 4) Present an overview of the objectives of the GEF IWEco Project (*C. Cox*)
- 5) Discuss and approve proposed draft work plan and budget for the first year of project implementation
- 6) Review and endorse the institutional arrangements for the execution of National sub-projects
- 7) Review and endorse the Project Cooperation Agreement (PCA) between UNEP and Partners
- 8) Identify and agree on roles and responsibilities of key regional partners
- 9) Establish coordinating mechanisms between national projects, GEF Small Grant projects and the regional project components
- 10) Identify opportunities for collaboration with other regional programmes, projects and activities. The meeting will also present a summary of the inception report outlining any changes being proposed to the original execution arrangements and project activities.
- 11) Review and endorse Terms of Reference for the Project Steering Committee (PSC)
- 12) Review and endorse Terms of Reference for the Regional Technical Advisor Group (RTAG)
- 13) Review and approve relevant monitoring and evaluation mechanisms for GEF IWEco project

Presentations, feedback or discussions will take place requiring the input of all.