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Fourteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Eleventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region

Montego Bay, Jamaica, 6-9 October 2010

**DRAFT TEMPLATE FOR NATIONAL REPORTING ON THE
CARTAGENA CONVENTION AND ITS PROTOCOLS**

Note by the Secretariat

1. At the Thirteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Tenth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, **Decision VII** requested the Secretariat to develop a simple reporting template that will enable more effective reporting from countries on the status of implementation of the Convention and its Protocols. This draft reporting template would be presented for consideration at the Fourteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Eleventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region.
2. The attached draft reporting template was developed by the Secretariat during the 2008-2009 biennium. Its development was informed by comments received from several national and technical Government Focal Points, CEP Regional Activity Centres and other regional experts involved in reporting on Multilateral Environmental Agreements.
3. The template is based on the main reporting obligations of the Cartagena Convention and considered existing reporting templates used by other Regional Seas Conventions.
4. A first draft of the template was presented and discussed at the Fifth Interim Scientific and Advisory Committee (ISTAC) Meeting for the Land Based Sources of Marine Pollution Protocol and the Fifth Ordinary Steering

For reasons of economy and the environment, Delegates are kindly requested to bring their copies of the Working and Information documents to the Meeting, and not to request additional copies.

Committee Meeting for RAC/REMPEITC-Caribe. Comments from these Meetings have been incorporated into this revised draft presented to the Fourteenth IGM for their consideration.

Action to be taken:

The Fourteenth IGM is invited to note the development of this draft reporting template in accordance with their previous Decision, provide further comments, and consider adopting it as the main reporting mechanism for the Cartagena Convention and its Protocols.

Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region
Draft template for national reporting on the Convention and its Protocols

For the year 20.....

Introduction

The Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, known as the Cartagena Convention, is a legally binding regional agreement for the protection and development of the Wider Caribbean Region. The Convention focuses on land-based sources of pollution, dumping of wastes at sea, pollution from ships, biodiversity protection, and airborne pollution among other things. Within the Convention, three protocols have been developed to deal with these issues: the Oil Spills Protocol; the Specially Protected Areas & Wildlife Protocol (SPA); and Land-Based Sources and Activities Protocol (LBS).

Consistent with the Parties' obligations under Article 4 of the Convention to cooperate, assist each other, and endeavor to harmonize their policies, as well as with reporting requirements under the Protocols, this questionnaire will be used to facilitate transmission of information from Parties to the Secretariat and the sharing of information on issues related to the implementation of the Convention and its Protocols. The questionnaire consists of two parts.

1. Part A requires the respondent to provide general information on the Party submitting the report, such as contact details and name of the officer submitting the report. It is important that all the relevant information be provided.
2. Part B requires the respondent to provide information on the measures taken by the party to implement relevant provisions of the Cartagena Convention and its Protocols and on the effectiveness of such measures in meeting the objectives of the Convention and its Protocols.

When information is not available, please indicate as necessary. Should you wish to provide any additional information, please do so by attaching it to the back of your report. All reports should be submitted to the Cartagena Convention Secretariat no later than three months prior to the next Intergovernmental Meeting. If you have any questions or require further assistance, please do not hesitate to contact:

Secretariat for the Cartagena Convention
United Nations Environment Programme - Caribbean Environment Programme
14-20 Port Royal Street,
Kingston, Jamaica;
Tel: (876) 922-9267-9
Fax: (876) 922-9292
E-mail: rcu@cep.unep.org

Part A

Country:

Full name of the reporting institution:

Period Reported (DD/MM/YYYY): from _____ to _____

Name and Title of reporting officer:

Mailing Address:

Tel.:

Fax:

E-mail:

Webpage:

Date the report was submitted (DD/MM/YYYY):

Signature: _____

Part B

This part requests information on the measures taken by the Party to implement the provisions of the Cartagena Convention and on the effectiveness of such measures in meeting the Convention's objectives.

Section 1: Designated National Focal Point, Institution and Implementation Plans - Articles 4, 15

1. Does your country have a designated National Focal Point for the Cartagena Convention?

Yes () No () In Preparation ()

If yes, please provide:

- Name of Organization:
- Contact Person:
- Address:
- Tel:
- Fax:
- Email:
- Website:

2. Does your country have a designated National Agency/Ministry/Institution or other appropriate authority for coordinating the implementation of the Cartagena Convention (Article 15, paragraph 2)?

Yes () No () In Preparation ()

If yes, please provide:

- Name of Organization:
- Contact Person:
- Address:
- Tel:
- Fax:
- Email:
- Website:

3. Has your country developed an implementation plans(s) to carry out the general obligations of the Cartagena Convention? (Article 4)

Yes () No () In Preparation () Existing Plan(s) ()

If yes or in preparation, please provide brief details of all of the main implementation plan(s) that are developed and/or being used in your country, or that are in preparation.

If no, please describe why not.

If plans exist, please specify what existing frameworks are being used for implementation of the Convention.

4. Has your country received any external financial assistance to develop and/or implement existing plan(s)?

Yes () No ()

If yes, please identify the source of the assistance.

If no, please state why not.

3. Has your country established any national operational measures such as establishing national oil spill contingency plans for responding to oil spill incidents (Article 7 of the Oil Spills Protocol)?

Yes () No () In Preparation ()

If yes or in preparation, please provide the details.

If no, briefly state why not.

4. Has your country experienced any oil-spill incidents since 1986 as defined in Article 1, paragraph 4? Please indicate whether any of these incidents resulted in major damage to the marine environment.

Yes () No ()

If yes, please specify the details of every incident and the response measures taken.

Section 8: The Protocol Concerning Specially Protected Areas and Wildlife (SPA) - Article 4, 10, 11, 21
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Remark: In most questions below, you're kindly requested to provide details regarding protected areas, species protection, etc. If you already provided those details in a previous SPAW report and nothing has changed since, please just refer to that previous report.

1. Does your country have a designated Focal Point for the SPAW Protocol?

Yes () No () In Preparation ()

If yes, please provide:

- Organization:
- Contact Person:
- Address:
- Tel:
- Fax:
- Email:
- Website:

2. Does your country currently have any national policies, laws, mechanisms or measures for the protection of Wild Flora and Fauna? (Article 10 of the SPAW Protocol)

Policies:	Yes ()	No ()	In Preparation ()	Other ()
Laws:	Yes ()	No ()	In Preparation ()	Other ()
Plans:	Yes ()	No ()	In Preparation ()	Other ()

If yes or in preparation, please provide the references for legal texts and other relevant documents and give a link to the websites where the documents can be found (including the list of protected species and the list or recovery plans, if appropriate).

If no, briefly state why not.

If other measures, specify.

3. Has your country established any protected areas pursuant to the SPAW Protocol? (Article 4 of the SPAW Protocol)

Yes () No () In Preparation ()

If yes or in preparation, please provide:

- The total number of the protected areas established and the list of protected areas that have been established since the last report to the Organisation:
- Location of each PA established since the last report (GPS Coordinates if available):
- Legal status of each and existence, or current development, of a specific management plan:

4. Has your country identified all of the endangered / threatened species listed in Annexes I, II, and III of the SPAW Protocol that are within your country (i.e. within areas over which your country exercises sovereignty, sovereign rights, or jurisdiction) (Article 11.1 of the SPAW Protocol)?

Yes () No () In Preparation ()

If yes, please provide a list of endangered / threatened species in your country (please refer to the Annex I, II, and III of the SPAW Protocol):

If no, provide a timeframe necessary to do so.

5. Has your country taken measures to ensure strict protection of the endangered/threatened species listed in Annexes I and II (Article 11.1(a) and 11.1(b) of the SPAW Protocol)?

Yes () No () Partially () In Preparation ()

If yes, please list which measures (type of legal texts, prohibitions and/or regulations that they create)

6. Has your country formulated, adopted, and implemented any plans for the management and use of species listed in Annex III (Article 11.1(c) of the SPAW Protocol)?

Yes () No () In Preparation ()

If yes or in preparation, please provide the references found.

If no or partially, briefly state why not.

7. Has your country adopted exemptions to species protection (Articles 11.2 and 14 of the SPAW Protocol)?

Yes () No ()

If yes, please provide:

- the list of species for which exemptions to strict protection have been adopted
- for each species:
 - o the reason/purpose (scientific, traditional use, etc.) why the exemption was adopted
 - o the level of takes and/or killing and/or captures that is allowed per year

- o to the extent possible, an estimate of the total species population size

8. Did your country proceed to any changes in the delimitation of protected areas and/or to changes in their status (Article 15 of the SPAW Protocol)?

Yes () No ()

If yes, provide the list of protected areas whose status or delimitation was changed and reasons for these changes.

9. Did your country proceed to any changes in the legal status of species listed in Annexes I, II or III (Article 15 of the SPAW Protocol)?

Yes () No ()

If yes, provide the list of species whose status or delimitation was changed and reasons for these changes.

10. Has your country incorporated into its law or policy the common guidelines or criteria adopted under Article 21 of the SPAW Protocol?

Yes () No () In Preparation ()

If yes or in preparation, please provide details.

Section 9: The Protocol Concerning Pollution from Land-Based Sources (LBS) and Activities - Articles I, III, VI, VII

1. Does your country have a designated Focal Point for the LBS Protocol?

Yes () No () In Preparation ()

If yes, please provide:

- Organization:
- Contact Person:
- Address:
- Tel:
- Fax:
- Email:
- Website:

2. Is there a national definition of pollution from “Land-based sources and activities” (Article I(d))?

Yes () No () In Preparation ()

If yes, please present the definition here and/or provide list of land-based sources of pollution that are identified in legislation for your country.

3. Does your country currently have any legislation for the prevention, reduction and control of pollution from land-based sources in the Convention area (Article III)?

Yes () No () In Preparation ()

If yes or in preparation, please provide the name of the legislation and the specific pollutant being addressed.

This list may be attached as an Annex to this report.

If no, briefly state why not.

If other, please specify.

- 4. Has your country developed any implementation plans, programs, and measures to carry out the general terms of [or: meet the objectives of] the LBS Protocol, including National Programmes of Action (NPAs)? (Article III)**

Yes () No () In Preparation () Other ()

If yes, please provide brief details of all of the implementation plans that are developed and/or used in your country. If in preparation, please describe the nature of what is being prepared and the expected timeline for completion.

If no, please describe why not.

If other, please specify.

- 5. Has your country developed new and/or amended existing national policies, laws, regulations, plans, for reducing LBS pollution over the reporting period?**

Yes () No ()

If yes, please specify briefly.

If no, briefly state why not.

If other, please specify.

- 6. Are there any other types and/or sources of LBS pollution other than those listed in Annex I of the LBS Protocol that require special consideration in your country?**

Yes () No ()

If yes, please specify.

- 7. Does your country have any existing environmental pollution monitoring and assessment programmes as contemplated by LBS Protocol Article VI?**

Yes () No () In Preparation ()

If yes, please indicate;

- Frequency of monitoring:
- Number of locations:
- Parameters being monitored:

Please provide detailed summaries of monitoring programmes in Annex 1.

If in preparation, please describe what is planned and the schedule for its completion.

If no, describe why not.

