



# CLME+ Project

Caribbean & North Brazil Shelf Large Marine Ecosystems

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## Information SAP M&E and SOME Workshop 30 January – 2 February 2018, Cartagena, Colombia

### Organizing

#### Project Coordination Unit CLME+

Environmental Mapping and Reporting Specialist [andreas@unops.org](mailto:andreas@unops.org)  
Regional Project Coordinator: Patick Debels [patrickd@unops.org](mailto:patrickd@unops.org)  
Senior Project Manager: Laverne Walker [lavernew@unops.org](mailto:lavernew@unops.org)  
Operations and Finances Manager: Ivan Pavletich [ivanp@unops.org](mailto:ivanp@unops.org)  
Operations and Finances Associate: Silvia Del Castillo [silviadcp@unops.org](mailto:silviadcp@unops.org)

Ms. Del Castillo will facilitate participants with all the information regarding accommodation and logistics of the meeting. If you need help with reservations or flights please send an email to our Operations Associate.

### Meeting Venue

The meeting will take place at the:  
[Holiday Inn Express](#)  
Avenida San Martin, Cra 2 # 9-54  
Bocagrande  
Tel: +57 5 6475200  
Cartagena, Colombia



A block from the beach, the Holiday Inn Express® Cartagena Bocagrande Hotel is in the heart of Cartagena's tourist area and a few minutes' walk leads to shops, restaurants and entertainment.

There are no airport shuttles from the Holiday Inn Express Hotel. A taxi fare is around 8 - 10 USD.



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## Meals and Lodging

### CLME+ Project Sponsored Participants:

Please note that the PCU will make reservations for **all** meeting participants that have confirmed their participation. Please note that for participants who are being supported by the CLME+ PCU your reduced DSA and terminal expenses will be paid directly to your bank account and should be in your bank account by the time you arrive in Cartagena. Your reduced DSA includes: breakfast, dinner, incidentals and terminal expenses in accordance with UNOPS and UNDP/GEF standard travel policies and regulations. Lodging, lunches and breaks will be provided for all Project sponsored participants. Please let us know as soon as possible if you have special food requirements.

### Non-Sponsored Participants:

For non-sponsored participants, the project will cover break and lunch. However, you will be responsible for covering the cost of your room. The Project has been offered a special daily rate of \$100.00 USD including taxes and breakfast which will also be extended to you. **A reservation will be made by the project in your name. Upon your arrival you will be expected to produce your credit card**

### Location Holiday Inn Express Hotel



TEMPERATURE		27°C	81°F
HIGH TEMPERATURE		30°C	86°F
LOW TEMPERATURE		24°C	75°F
CHANCE OF SUNNY DAY		76%	

### Additional Information

Meeting participants should travel in good health condition, and bring with them any regular medication that they need. Each participant should carry valid medical insurance, or cover the costs of health care in the case of medical treatment or emergency.



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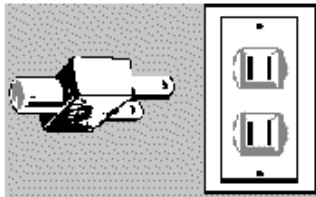
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## Local Currency

National currency in Colombia is the Colombian Peso (COP). The official exchange rate varies slightly from day to day, however **1 US Dollar** corresponds to approx. **2,900 COP**. Most Credit Cards (i.e. Visa, Master Card, American Express) are well accepted in hotels, restaurants and major stores.

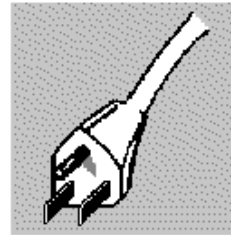
## Electricity and Colombian plug system

- 110V 60Hz
- A & B type plugs



Plug Type A

**A - 2 parallel flat prongs - "American" type**



Plug Type B

**B - Similar to A but with an earth connector**