

**Technical Advisory Committee**  
**Semi-Annual Review of the Work Plan**  
**Draft Agenda**

**Meeting objectives**

1. To provide updates to the TAC on targets and outputs for critical areas for 2018:
  - a. Achieved targets and outputs based on results matrix
  - b. Targets and outputs not met
  - c. Projections on meeting end of year targets and outputs
2. To discuss challenges and reprogramming of activities with the aim of meeting targets and addressing emerging priorities at CMS level
3. To prepare a report for the 19<sup>th</sup> Executive Board Meeting – September 19, 2018

**Expected outputs**

- Status on all targets to be achieved by June 2018
- Proposed amendments to work programme to achieve end of year targets and addressing emerging priorities of CMS

**Agenda**

<b>DAY 1</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
<b>8:30-9:00am</b>	Welcome and Introduction of TAC members Introduction of Heads of Departments	Dr. C. J. Hospedales /Chair of TAC	A brief welcome will be done by the Executive Director and the Chair of the TAC. This will be followed by a brief introduction of the Heads of Department at CARPHA	Chair of the TAC
<b>9:00-10:00am</b>	Status Update: Overview of the current operational status of the Agency and Emerging initiatives	Dr. C.J.Hospedales / Mr. J. Caprice	A short summary which will set the stage for the meeting's proceedings. An overview of the Agency's work after five years of	Chair of the TAC

<b>DAY 1</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
			operation, its current operational status and priorities and emerging opportunities and initiatives will be discussed	
<b>Break 10:00-10:15am</b>				
<b>Important work programme updates</b>				
<b>10:15-11:15am</b>	Nutrition programme update	Senior Technical officer, Food and Nutrition Security, Ms. Christine Bocage	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department including PHNAC and the ITC	Chair of the TAC
<b>11:15-12:15am</b>	CARPHA Medicines Quality Control and Surveillance Department update	Acting Head of MQCSD, Ms. Sonia Thomas-Gordon	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department including TECHPHARM	Chair of the TAC
<b>Lunch 12:15-1:15pm</b>				

<b>DAY 1</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
<b>1:15-2:15pm</b>	Surveillance and health information update	Head of Health Information, Communicable Diseases and Emergency Response, Dr. Rosmond Adams	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department including the RHSCM	CMO Representative
<b>2:15-3:15pm</b>	Climate change and health and environmental health update including environmental Health Lab	Head of Environmental Health and Sustainable Development, Mr. Lyndon-Forbes Robertson	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department including the Expert Group on Climate Change and Health and the State of Public Health on Climate Change and Health	CMO Representative
<b>3:15-4:15pm</b>	Sub-TAC Update: -Updates from Sub-TACs and CARPHA networks -Research -Training	Dr. C. J. Hospedales and other responsible officers	A brief summary of major activities of Sub-TACs and Networks not covered under specific area presentations.	CMO Representative

<b>DAY 1</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
<b>4:15-4:30pm</b>	Wrap up of day 1	Dr. C.J. Hospedales		

<b>DAY 2</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
<b>8:30-9:00am</b>	Matters arising from Day 1	Chair of the TAC		Chair of the TAC
<b>9:00-9:30 am</b>	NCD programme update	Senior Technical Officer, Chronic Diseases, Dr. Glennis Andall- Brereton	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department including the Cancer Hub	Chair of the TAC
<b>9:30-10:00am</b>	Lab Update POS	Head of Lab Services, Dr. Gabriel Gonzales Escobar	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this	Chair of the TAC

**DAY 2**

<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
			department including CARIPHLN	
<b>Break 10:00-10:15pm</b>				
<b>10:15-11:00am</b>	Tourism health programme update	Head of Tourism and Health Programme, Dr. Lisa Indar	A summary of achievements during the period Jan-Jun and projections for the second half of 2018 based on the workplan. Major achievements and emerging opportunities. Summary of key activities of major networks under the responsibility of this department	Chair of the TAC
<b>11:00-12:00pm</b>	Discussion: Emerging priorities for CMS and opportunities	CMO representatives on the TAC	This session provides the opportunity for member states represented on the TAC to bring up emerging priorities and opportunities. The health situation of the region is dynamic and this provides opportunity to countries to provide guidance on any new issues that require intervention from CARPHA at country level. This will provide input for reprogramming of the Agency's exercise if necessary. CMOs will guide and contribute to this session.	Chair of the TAC

<b>DAY 2</b>				
<b>Time</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Summary</b>	<b>Chair</b>
<b>Lunch 12:00-1:00pm</b>				
<b>1:00-2:00pm</b>	Discussion: Major challenges and remedial actions	Plenary discussion	This session will provide opportunity to review the work presented to the meeting and compilation of the major challenges and risks to the workplan and a discussion and outlining of remedial actions/ solutions.	CMO representative
<b>2:00-2:45pm</b>	Way forward: Reprogramming and fast-tracking activities	Plenary discussion	Based on previous sessions, activities for reprogramming and fast-tracking will be decided so that changes are recorded for the current workplan.	CMO representative
<b>2:45-3:45pm</b>	Preparation for Executive Board Meeting	Dr. C.J.Hospedales	A draft agenda for the upcoming Board meeting will be shared and members will review and discuss to assist with finalization of the agenda	Chair of the TAC
<b>3:45-4:00pm</b>	Discussion: Feedback on process	Plenary discussion	Feedback from members on the semi-annual review process and recommendations for improvement	Chair of the TAC
<b>4:00-4:15pm</b>	Closing	Chair of TAC Dr. C.J. Hospedales		